



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 21-0000264

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Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **Date:** 09/01/20 **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
AUSTIN TX 78723-6050
United States

Vendor ID: 1741976051

Purchaser: Rebecca Stone
Phone: 512/936-4338
Fax:
Email: rebecca.stone@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$5000 or Less

Contract# 926-M9

Term: Sept 1,2020 - Aug. 31,2021

TWC POC Karina Sanchez 512-997-4983

Authorized Signature

Glenn A. Smith

08/12/2020

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	WorkQuest - Austin Task Inc. Document Shredding Services TWC Austin offices - September 2020	962/27	1.0000	LOT	\$1,400.00000	\$1,400.00	09/01/2020
						Schedule Total	\$1,400.00
ReqID: 0000028310							
Address Bin locations Bin count Service dates 1117 Trinity St. 101T(C)-1:64, 104T-1:96, 112T-1:96, 120T-4:96, 144T-1:96, 212T-2:64, 214T-1:64, 226T-1:96, 242T-2:64, 252T-1:64, 304T(A)-1:64, 324T-1:64, 332T-1:con/1:96(temp), 404T-1:64, 426T-1:64, 440T-1:96, 504T(K)-1:64, 506T-1:96 11 96-Gal, 13 64-Gal, 1 Console Every Monday							
1215 Guadalupe St. 1 64-Gal Every Tuesday							
12312 N. Mopac Expy 2 64-Gal Every Two Weeks							
1411 Brazos St. "ANNEX: 112--1:96, 124--1:96, 142--1:64/1:96, 145(hallway)--1:96, 152--1:64/1:96, 154--1:96, 210-1:64, 252-1:64/1:96, 322-1:96, 303-1:64, 330-1:64, MAIN BLDG: 154-1:64, 230-1:64, 251-1:96, 266-1:96, 274-1:96, 302-1:64, 310-1:64, 330-1:64, 340-1:96, 354-2:96, 380-1:96, 406-1:64/1:96, 420-1:64, 426-1:64, 466-1:64/4:96, 476-1:64, 500-1:96, 540-1:64, 556-4:96, 570-1:64, 578-1:96, 608-2:96, 624-1:64, 630-1:64, 645-1:64, 663-1:64, 678/676D-1:96" 24 64-Gal, 26 96-Gal Every Monday							
4405 Springdale, Ste. C 2 Console, 9 96-gal Every 4 Weeks							
4800 N. Lamar "1:96 in Rm 130 2:96 in Rm 140 Tax Status 1:96 In CTO Rm 150 1:96 In TEU Rm 160 2:96 in Rm. 220 2:96 in Rm. 250- added 4 96 gallon 5/1/2020-ks 2:96 in Rm. 320 1:96 In Executive Ste Rm 340 1:96 in Rm. 360 1:96 3rd Floor (Call Center Operations)" 7 64-Gal, 7 96-Gal Every Tuesday							
4800 N. Lamar CCRC "1:64 - Ste. 120 2:64 - Ste. 220 1:64 - S202" 1 Console, 4 64-Gal Every 4 Weeks							
						Item Total for Line # 1	\$1,400.00

Total PO Amount	\$18,800.00
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Authorized Signature

Glenn Smith

08/12/2020



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink, appearing to read "Glenn A. Smith".

Glenn A. Smith

08/12/2020